REQUEST FOR PROPOSALS

Date of Notice Publication: 1 November 2019

Alternative Energy Promotion Centre (AEPC): National focal agency promoting renewable energy technologies in Nepal. AEPC/Bio Energy Section (BES) hereby Requests for Proposal (RFP) from eligible Non-Governmental Organizations (NGOs) for the following tasks:

<table>
<thead>
<tr>
<th>S. No</th>
<th>Task</th>
<th>Package number and District</th>
<th>RFP no</th>
<th>Opening Date and Time of technical Proposal</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Awareness Creation, Orientation, Empowerment, Assessment and Monitoring of Biogas Plants in Earthquake Affected area.</td>
<td>Package 1, Makawanpur</td>
<td>AEPC/RFP/ BES/2019/20-04</td>
<td>17 November 2019, 12:30 PM</td>
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<tr>
<td>2</td>
<td>Awareness Creation, Orientation, Empowerment, Assessment and Monitoring of Biogas Plants in Earthquake Affected area</td>
<td>Package 2, Dolakha, Sindhupalchok and Dhading,</td>
<td>AEPC/RFP/ BES/2019/20-05</td>
<td>17 November 2019, 12:45 PM</td>
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</table>

- The proposal must contain **Technical** and **Financial** proposals sealed in **Separate Envelopes**. Both the sealed proposals must be sealed in another single envelop mentioning **Title** of the task and **RFP Number**.
- Detailed RFP (with ToR) for the above task can be downloaded from [www.aepc.gov.np](http://www.aepc.gov.np) or can be obtained from AEPC.
- Separate sealed proposal should be submitted for above mentioned separate task.
- Proposal (in Hard Copy) must be delivered manually to the address above by **12:00 hour’s local time** on or before **17 November 2019**.
- Received Proposal (Technical) shall be opened in the presence of Proponents' representatives who choose to attend at as specified in above table at the office of AEPC, Khumaltar Height, Lalitpur, Nepal. But nothing shall bar the opening of Technical Proposal by the reason only that any proponent or its agent is not present. Proponents’ representative should bear with authorization duly signed by the authority of firm at the time of Technical Proposal opening.
- The method of selection will be Quality and Cost Based Selection (QCBS), **80:20** weightage for Technical and Financial proposals respectively.
- Proposals must be valid for a period of 90 days, counting from the day of Technical Proposal opening.
- If deadline for submission and opening falls in public holiday, the deadline will be same time of the immediate next working day.
- AEPC reserves the right to accept or reject, wholly or partly any or all the proposals without assigning any reason, whatsoever.